

APP-CSE 2024 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART 1 of this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hos5B>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.

Department/Bureau/Office: _____
Region: _____
Address: _____

Agency Code/UACS: _____
Organization Type: _____

Contact Person: SHARMAINE L. SORIANO
Position: Officer-In-Charge, Procurement Sects
E-mail: procurement@ps-philgeps.gov.ph
Telephone/Mobile Nos: _____

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-AL-ED4	ALCOHOL, Ethyl, 500 ml.	bottle	145	145	145	435	22,167.60	145	145	145	435	22,167.60	145	145	145	435	22,167.60	145	145	145	435	22,167.60	1740	50.96	88,670.40
2	12191601-AL-ED3	ALCOHOL, Ethyl, 1 Gallon	gallon	32	32	32	96	43,330.56	32	32	32	96	43,330.56	32	32	32	96	43,330.56	32	32	32	96	43,330.56	384	451.36	173,322.24
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-CB-P01	CLEARBOOK, A4 size	box	3	0	0	3	106.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	35.36	106.08
4	60121413-CB-P02	CLEARBOOK, Legal size	box	50	50	50	150	5,772.00	0	0	0	0	0.00	0	0	0	0	0.00	50	50	50	150	5,772.00	300	38.48	11,544.00
5	60121534-ER-P01	ERASER, plastic/rubber	piece	0	0	0	0	0.00	50	50	50	150	1,404.00	0	0	0	0	0.00	0	0	0	0	0.00	150	9.36	1,404.00
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	50	50	50	150	3,900.00	50	50	50	150	3,900.00	50	50	50	150	3,900.00	50	50	50	150	3,900.00	600	25.00	15,000.00
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	50	50	50	150	6,708.00	50	50	50	150	6,708.00	100	100	100	300	13,416.00	100	100	100	300	13,416.00	900	44.72	40,248.00
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	100	100	100	300	7,800.00	100	100	100	300	7,800.00	100	100	100	300	7,800.00	100	100	100	300	7,800.00	1200	26.00	31,200.00
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	100	100	100	300	13,416.00	100	100	100	300	13,416.00	100	100	100	300	13,416.00	100	100	100	300	13,416.00	1200	44.72	53,664.00
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	50	50	50	150	8,580.00	50	50	50	150	8,580.00	50	50	50	150	8,580.00	50	50	50	150	8,580.00	600	57.20	34,320.00
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	50	50	50	150	3,900.00	50	50	50	150	3,900.00	50	50	50	150	3,900.00	50	50	50	150	3,900.00	600	26.00	15,600.00
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	50	50	50	150	6,864.00	50	50	50	150	6,864.00	50	50	50	150	6,864.00	50	50	50	150	6,864.00	600	40.76	27,456.00
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	50	50	50	150	8,580.00	50	50	50	150	8,580.00	50	50	50	150	8,580.00	50	50	50	150	8,580.00	600	57.20	34,320.00
15	60121124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	214.24	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	45121517-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	25,536.16	0.00
17	45111609-MR-P01	MULTIMEDIA PROJECTOR	unit	0	0	1	1	16,470.40	0	0	1	1	16,470.40	0	0	0	0	0.00	0	0	0	0	0.00	2	16,470.40	36,940.80
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	15	30	15	60	1,310.40	15	30	15	60	1,310.40	15	30	15	60	1,310.40	15	30	15	60	1,310.40	240	21.84	5,241.60
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	15	30	15	60	1,185.60	15	30	15	60	1,185.60	15	30	15	60	1,185.60	15	30	15	60	1,185.60	240	19.76	4,742.40
20	26111702-BT-A03	BATTERY, dry cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.36	0.00
CLEANING EQUIPMENT AND SUPPLIES																										
21	47131912-AP-A01	AIR FRESHENER	can	10	10	10	30	2,620.80	10	10	10	30	2,620.80	10	10	10	30	2,620.80	10	10	10	30	2,620.80	120	87.36	10,483.20
22	47131604-BR-001	BROOM (Walls Tambol)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	127.92	0.00
23	47131604-BR-701	BROOM (Walls Ting-ting)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
24	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00
25	47131805-CL-P01	CLEANSER, Scouring Powder	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.00	0.00
26	47131811-DE-B02	DETERGENT BAR	bar	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.36	0.00
27	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	88.40	0.00
28	47131803-DS-A01	DISINFECTANT SPRAY	can	10	10	10	30	4,524.00	10	10	10	30	4,524.00	10	10	10	30	4,524.00	10	10	10	30	4,524.00	120	150.80	18,096.00
29	47131601-DU-P01	DUST PAN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46.80	0.00
30	47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	135.20	0.00
31	47131830-FC-A01	FURNITURE CLEANER	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	226.72	0.00
32	73101642-HS-L01	HAND SOAP, liquid	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.95	0.00
33	47121804-MP-B01	MOP BUCKET	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,288.00	0.00
34	47131613-MP-H02	MOPHANDLE, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	134.16	0.00
35	47121619-MP-R01	MOPHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	114.04	0.00
36	47131501-RAG-C01	RAGS	kilo	20	20	20	60	3,432.00	20	20	20	60	3,432.00	20	20	20	60	3,432.00	20	20	20	60	3,432.00	240	57.20	13,728.00
37	47131602-SC-A01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	89.44	0.00
38	47121701-TB-P04	TRASHBAG, XXL size	pack/roll	30	30	30	90	11,700.00	30	30	30	90	11,700.00	30	30	30	90	11,700.00	30	30	30	90	11,700.00	360	130.00	46,800.00
39	47121701-TB-P05	TRASHBAG, Large size	pack/roll	30	30	30	90	5,335.20	30	30	30	90	5,335.20	30	30	30	90	5,335.20	30	30	30	90	5,335.20	360	59.28	21,340.80
40	47121701-TB-P06	TRASHBAG, XL size	pack/roll	30	30	30	90	8,330.40	30	30	30	90	8,330.40	30	30	30	90	8,330.40	30	30	30	90	8,330.40	360	92.56	33,321.60
41	47121702-WB-P01	WASTEBASKET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	43.68	0.00
COLOR COMPOUNDS AND DISPERSIONS																										
42	12171703-SI-P01	INK, for stamp pad	bottle	32	32	32	96	2,995.20	32	32	32	96	2,995.20	32	32	32	96	2,995.20	32	32	32	96	2,995.20	384	31.20	11,980.80
CONSUMER ELECTRONICS																										
43	52161535-DV-A01	DIGITAL VOICE RECORDER	unit	0	2	0	2	9,607.52	0	0	2	2	9,607.52	0	0	2	2	9,607.52	0	0	2	2	9,607.52	8	4,803.76	38,430.08
FACE MASK																										
44	42131713-SM-M05	FACE MASK	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	52.00	0.00
FILMS																										
45	13111203-AC-P01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
46	13111201-CF-P02	CARBON FILM, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
FIRE FIGHTING EQUIPMENT																										
47	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	7	7	7	21	29,374.80	7	7	7	21	29,374.80	7	7	7	21	29,374.80	7	7	7	21	29,374.80	84	1,398.80	117,499.20
48	46191601-FE-H01	FIRE EXTINGUISHER, pure HFC	unit	7	7	7	21	117,878.25	7	7	7	21	117,878.25	7	7	7	21	117,878.25	7	7	7	21	117,878.25	84	5,613.25	471,513.00
FLAG OR ACCESSORIES																										
49	55121905-PH-P01	PHILIPPINE NATIONAL FLAG	piece	2	0	0	2	569.68	0	2	0	2	569.68	0	2	0	2	569.68	0	2	0	2	569.68	8	284.84	2,278.72
FURNITURE AND FURNISHINGS																										
50	56101504-CH-B01	MONOBLOC CHAIR, beige	piece	100	0	0	100	37,544.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	375.44	37,544.00
51	56101504-CH-W01	MONOBLOC CHAIR, white	piece	100	0	0	100	37,232.00	0	0	0	0	0.00	0	100	0	100	37,232.00	0	100	0	100	37,232.00	300	372.32	111,696.00
52	56101519-TM-S01	MONOBLOC TABLE, white	unit	100	0	0	100	134,888.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	1,348.88	134,888.00
53	56101519-TM-S02	MONOBLOC TABLE, beige	unit	100	0	0	100	134,888.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	1,348.88	134,888.00
HEATING AND VENTILATION AND AIR CIRCULATION																										
54	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,380.08	0.00
55	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	7	0	0	7	7,767.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	1,109.68	7,767.76
56	40101604-EF-S01	ELECTRIC FAN, stand type	unit	7	0	0	7	7,047.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	1,006.72	7,047.04
57	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	7	0	0	7	6,799.12	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	914.16	6,799.12
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
58	43211507-D5K003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00
59	43211507-D5K004	DESKTOP, for Mid-Range Users	unit	0	25	25	50	2,119,520.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	42,990.40	2,119,520.00
60	47201827-HD-V02	EXTERNAL HARD DRIVE	unit	0	5	0	5	15,090.40	0	5	0	5	15,090.40	0	5	0	5	15,090.40	0	5	0	5	15,090.40	20	3,018.08	60,361.60
61	43202010-FD-U04	FLASH DRIVE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	224.64	0.00
62	43211503-LAP004	LAPTOP, for Mid-range Users	unit	0	25	0	25	1,059,500.00	0	25	0	25	1,059,500.00	0	25	0	25	1,059,500.00	0	25	0	25	1,059,500.00	100	42,380.00	4,238,000.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
63	43211503-LA-003	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45,800.00	0.00
64	43211706-MO-002	COMPUTER MOUSE, Wireless	unit	0	25	0	25	4,238.00	0	25	0	25	4,238.00	0	25	0	25	4,238.00	0	25	0	25	4,238.00	100	169.52	16,952.00
65	43212102-FR-002	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33,015.84	0.00
66	43212102-FR-001	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,014.64	0.00
67	43212105-FR-001	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,063.04	0.00
LIGHTING AND FIXTURES AND ACCESSORIES																										
68	29101628-LA-001	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	81.12	0.00
69	29101628-LT-001	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00
MANUFACTURING COMPONENTS AND SUPPLIES																										
70	31201610-GL-001	GLUE, all-purpose	jar	50	50	50	150	10,608.00	50	50	50	150	10,608.00	50	50	50	150	10,608.00	50	50	50	150	10,608.00	600	70.72	42,432.00
71	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	100	100	100	300	6,765.00	50	50	50	150	3,382.50	50	50	50	150	3,382.50	100	500	500	1100	24,805.00	1700	22.55	38,335.00
72	31151804-SW-001	STAPLE WIRE, standard	box	50	50	50	150	3,564.00	50	50	50	150	3,564.00	50	50	50	150	3,564.00	50	50	50	150	3,564.00	600	23.76	14,256.00
73	31201502-TA-001	TAPE, electrical	roll	50	50	50	150	2,917.50	50	50	50	150	2,917.50	50	50	50	150	2,917.50	50	50	50	150	2,917.50	600	19.45	11,670.00
74	31201503-TA-M01	TAPE, masking, 24mm	roll	200	200	200	600	37,128.00	100	100	100	300	18,564.00	100	100	100	300	18,564.00	100	100	100	300	18,564.00	1500	61.88	92,820.00
75	31201503-TA-M02	TAPE, masking, 48 mm	roll	200	200	200	600	72,696.00	100	100	100	300	36,348.00	100	100	100	300	36,348.00	100	100	100	300	36,348.00	1500	121.16	181,740.00
76	31201517-TA-P01	TAPE, packaging, 48 mm	roll	50	50	50	150	4,524.00	50	50	50	150	4,524.00	50	50	50	150	4,524.00	50	50	50	150	4,524.00	600	30.16	18,096.00
77	31201512-TA-T01	TAPE, transparent, 24mm	roll	50	50	50	150	1,716.00	50	50	50	150	1,716.00	50	50	50	150	1,716.00	50	50	50	150	1,716.00	600	11.44	6,864.00
78	31201512-TA-T02	TAPE, transparent, 48 mm	roll	50	50	50	150	3,588.00	50	50	50	150	3,588.00	50	50	50	150	3,588.00	50	50	50	150	3,588.00	600	23.92	14,352.00
79	31151507-TW-P01	TWINE, plastic	roll	200	200	200	600	42,432.00	100	100	100	300	21,216.00	100	100	100	300	21,216.00	100	100	100	300	21,216.00	1500	70.72	106,080.00
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
80	41111604-RU-P02	RULER, flexible, plastic, 450mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	20.80	0.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
81	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16.00	0.00
82	44101602-FB-M01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,104.64	0.00
83	44101807-CA-001	CALCULATOR, Compact	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	287.04	0.00
84	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.97	0.00
85	44122105-BF-001	CLIP, backfold, 19mm	box	36	36	36	108	1,010.88	36	36	36	108	1,010.88	36	36	36	108	1,010.88	36	36	36	108	1,010.88	432	9.36	4,043.52
86	44122105-BF-002	CLIP, backfold, 25mm	box	36	36	36	108	1,684.80	36	36	36	108	1,684.80	36	36	36	108	1,684.80	36	36	36	108	1,684.80	432	15.60	6,739.20
87	44122105-BF-003	CLIP, backfold, 32mm	box	36	36	36	108	2,920.32	36	36	36	108	2,920.32	36	36	36	108	2,920.32	36	36	36	108	2,920.32	432	27.04	11,681.28
88	44122105-BF-004	CLIP, backfold, 50mm	box	36	36	36	108	6,514.56	36	36	36	108	6,514.56	36	36	36	108	6,514.56	36	36	36	108	6,514.56	432	60.32	26,058.24
89	44121803-CT-R02	CORRECTION TAPE	piece	36	36	36	108	1,245.24	36	36	36	108	1,245.24	36	36	36	108	1,245.24	36	36	36	108	1,245.24	432	11.53	4,980.96
90	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	31.72	0.00
91	44111515-QF-B01	DATA FILE BOX	piece	50	50	50	150	11,580.00	50	50	50	150	11,580.00	50	50	50	150	11,580.00	50	50	50	150	11,580.00	600	77.20	46,320.00
92	44122011-QF-F01	DATA FOLDER	piece	36	36	36	108	7,413.12	36	36	36	108	7,413.12	36	36	36	108	7,413.12	36	36	36	108	7,413.12	432	68.64	29,652.48
93	44101202-DS-M01	DATER STAMP	piece	36	36	36	108	50,736.24	36	36	36	108	50,736.24	36	36	36	108	50,736.24	36	36	36	108	50,736.24	432	469.78	202,944.96
94	44111506-EN-D01	ENVELOPE, Documentary, A4	box	36	0	0	36	30,251.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	36	840.32	30,251.52
95	44121506-EN-D02	ENVELOPE, Documentary, legal	box	100	100	100	300	323,544.00	100	100	100	300	323,544.00	50	50	50	150	161,772.00	50	50	50	150	161,772.00	900	1,078.48	970,632.00
96	44121506-EN-H01	ENVELOPE, Expanding, Kraft	box	36	36	36	108	148,487.04	12	12	12	36	49,495.68	12	12	12	36	49,495.68	12	12	12	36	49,495.68	216	1,374.88	296,974.08
97	44121506-EN-H02	ENVELOPE, Expanding, Plastic	box	36	36	36	108	2,322.10	10	10	10	30	914.70	10	10	10	30	914.70	10	10	10	30	914.70	198	30.49	6,037.02
98	44121506-EN-M02	ENVELOPE, Mailing	box	12	12	12	36	16,810.56	12	12	12	36	16,810.56	12	12	12	36	16,810.56	12	12	12	36	16,810.56	144	466.96	67,242.24
99	44121506-EN-W02	ENVELOPE, Mailing, with window	box	5	0	5	10	5,283.20	5	0	5	10	5,283.20	5	0	5	10	5,283.20	5	0	5	10	5,283.20	40	528.32	21,132.80
100	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	12.33	0.00
101	44122118-FA-P01	FASTENER	box	12	12	12	36	3,407.04	12	12	12	36	3,407.04	12	12	12	36	3,407.04	12	12	12	36	3,407.04	144	94.64	13,628.16
102	44111515-FO-H01	FILE ORGANIZER, expanding, plastic, legal	piece	100	100	100	300	25,560.00	100	100	100	300	25,560.00	100	100	100	300	25,560.00	100	100	100	300	25,560.00	1200	85.20	102,240.00
103	44122018-FT-D01	FILE TAB DIVIDER, A4	pack	36	36	36	108	2,471.04	36	36	36	108	2,471.04	36	36	36	108	2,471.04	36	36	36	108	2,471.04	432	22.88	9,884.16
104	44122018-FT-D02	FILE TAB DIVIDER, Legal	pack	36	36	36	108	2,808.00	36	36	36	108	2,808.00	36	36	36	108	2,808.00	36	36	36	108	2,808.00	432	26.00	11,232.00
105	44122011-FO-P01	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	291.20	0.00
106	44122011-FO-P02	FOLDER, Fancy with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	308.88	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
107	44122011-FO-L01	FOLDER, L-type, A4	pack	12	12	12	36	6,751.44	12	12	12	36	6,751.44	12	12	12	36	6,751.44	12	12	12	36	6,751.44	144	187.54	27,005.76
108	44122011-FO-L02	FOLDER, L-type, Legal	pack	24	24	24	72	17,177.04	24	24	24	72	17,177.04	24	24	24	72	17,177.04	24	24	24	72	17,177.04	288	238.57	68,708.16
109	44122027-FO-P01	FOLDER, pressboard	box	50	50	50	150	142,896.00	50	50	50	150	142,896.00	50	50	50	150	142,896.00	50	50	50	150	142,896.00	600	952.64	571,584.00
110	44122011-FO-T01	FOLDER with tab, A4	pack	24	24	24	72	28,005.12	24	24	24	72	28,005.12	24	24	24	72	28,005.12	24	24	24	72	28,005.12	288	388.96	112,020.48
111	44122011-FO-T04	FOLDER with tab, Legal	pack	24	24	24	72	30,775.68	24	24	24	72	30,775.68	24	24	24	72	30,775.68	24	24	24	72	30,775.68	288	427.44	123,162.72
112	44122008-IT-T01	INDEX TAB	box	12	12	12	36	2,271.96	12	12	12	36	2,271.96	12	12	12	36	2,271.96	12	12	12	36	2,271.96	144	63.11	9,087.84
113	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	36	36	36	108	13,703.04	36	36	36	108	13,703.04	36	36	36	108	13,703.04	36	36	36	108	13,703.04	432	126.89	54,812.16
114	44121716-MA-F01	MARKER, Fluorescent	set	36	36	36	108	4,605.12	36	36	36	108	4,605.12	36	36	36	108	4,605.12	36	36	36	108	4,605.12	432	42.64	18,420.48
115	44121708-MP-B01	MARKER, Permanent, Black	piece	300	300	300	900	14,040.00	300	300	300	900	14,040.00	300	300	300	900	14,040.00	300	300	300	900	14,040.00	3600	15.60	56,160.00
116	44121708-MP-B02	MARKER, Permanent, Blue	piece	100	100	100	300	4,680.00	100	100	100	300	4,680.00	100	100	100	300	4,680.00	100	100	100	300	4,680.00	1200	15.60	18,720.00
117	44121708-MP-B03	MARKER, Permanent, Red	piece	100	100	100	300	4,680.00	100	100	100	300	4,680.00	100	100	100	300	4,680.00	100	100	100	300	4,680.00	1200	15.60	18,720.00
118	44121708-MW-B01	MARKER, Whiteboard, Black	piece	200	200	200	600	6,240.00	200	200	200	600	6,240.00	200	200	200	600	6,240.00	200	200	200	600	6,240.00	2400	10.40	24,960.00
119	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	100	100	100	300	3,120.00	100	100	100	300	3,120.00	100	100	100	300	3,120.00	100	100	100	300	3,120.00	1200	10.40	12,480.00
120	44121708-MW-B03	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10.40	0.00
121	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	36	36	36	108	1,010.88	36	36	36	108	1,010.88	36	36	36	108	1,010.88	36	36	36	108	1,010.88	432	9.36	4,043.52
122	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	36	36	36	108	2,583.36	36	36	36	108	2,583.36	36	36	36	108	2,583.36	36	36	36	108	2,583.36	432	23.92	10,333.44
123	44101603-PS-M02	PAPER SHREDDER	unit	4	0	0	4	22,796.80	1	0	0	1	5,699.20	1	0	0	1	5,699.20	1	0	0	1	5,699.20	7	5,699.20	39,894.40
124	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE	unit	1	0	0	1	9,297.60	1	0	0	1	9,297.60	1	0	0	1	9,297.60	1	0	0	1	9,297.60	4	9,297.60	37,190.40
125	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60	0.00
126	44121619-PS-M01	PENCIL SHARPENER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	213.20	0.00
127	44101602-PV-P01	PUNCHER, paper, heavy duty	piece	36	0	0	36	5,840.64	36	0	0	36	5,840.64	36	0	0	36	5,840.64	36	0	0	36	5,840.64	144	162.24	23,362.56
128	4412037-RB-P10	BENDING RING/COMB, plastic, 32 mm	piece	6	0	0	6	1,645.38	6	0	0	6	1,645.38	6	0	0	6	1,645.38	6	0	0	6	1,645.38	24	274.23	6,581.52
129	44122101-RB-B01	RUBBER BAND No. 18	box	100	100	100	300	49,608.00	100	100	100	300	49,608.00	100	100	100	300	49,608.00	100	100	100	300	49,608.00	1200	165.96	198,432.00
130	44121605-SP-F01	STAMP PAD, felt	piece	36	36	36	108	4,605.12	36	36	36	108	4,605.12	36	36	36	108	4,605.12	36	36	36	108	4,605.12	432	42.64	18,420.48
131	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	0	10	10	20	832.00	10	10	10	30	1,248.00	10	10	10	30	1,248.00	10	10	10	30	1,248.00	110	41.60	4,576.00
132	44121615-ST-S01	STAPLER, standard type	piece	12	12	12	36	5,241.60	12	12	12	36	5,241.60	12	12	12	36	5,241.60	12	12	12	36	5,241.60	144	145.60	20,966.40
133	44121615-ST-B01	STAPLER, heavy duty (blinder)	unit	24	24	24	72	36,739.94	24	24	24	72	36,739.94	12	12	12	36	34,369.92	12	12	12	36	34,369.92	216	954.72	206,219.52
134	44121613-SR-P02	STAPLE REMOVER, plier-type	piece	12	12	12	36	1,722.24	12	12	12	36	1,722.24	12	12	12	36	1,722.24	12	12	12	36	1,722.24	144	47.98	6,889.92
135	44121605-TD-T01	TAPE DISPENSER, table top	piece	12	12	12	36	2,808.00	12	12	12	36	2,808.00	12	12	12	36	2,808.00	12	12	12	36	2,808.00	144	78.00	11,232.00
PAPER MATERIALS AND PRODUCTS																										
136	44111325-CA-M01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	90.48	0.00
137	44111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	953.68	0.00
138	44111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,260.48	0.00
139	44111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,652.56	0.00
140	44111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,108.64	0.00
141	44111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	5	5	5	15	12,807.60	5	5	5	15	12,807.60	5	5	5	15	12,807.60	5	5	5	15	12,807.60	60	853.84	51,230.40
142	44111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	5	5	5	15	24,445.20	5	5	5	15	24,445.20	5	5	5	15	24,445.20	5	5	5	15	24,445.20	60	1,629.88	97,780.80
143	44111604-LI-C01	LOOSELEAF COVER	bundle	36	36	36	108	85,855.68	36	36	36	108	85,855.68	36	36	36	108	85,855.68	36	36	36	108	85,855.68	432	794.96	343,422.72
144	44111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	50	50	50	150	5,928.00	50	50	50	150	5,928.00	50	50	50	150	5,928.00	50	50	50	150	5,928.00	600	39.52	23,712.00
145	44111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	50	50	50	150	9,516.00	50	50	50	150	9,516.00	50	50	50	150	9,516.00	50	50	50	150	9,516.00	600	62.44	38,064.00
146	44111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	50	50	50	150	9,048.00	50	50	50	150	9,048.00	50	50	50	150	9,048.00	50	50	50	150	9,048.00	600	60.32	36,192.00
147	44111514-NB-S02	STENO NOTEBOOK	piece	25	25	25	75	1,794.00	25	25	25	75	1,794.00	25	25	25	75	1,794.00	25	25	25	75	1,794.00	300	23.92	7,176.00
148	44111507-PP-M01	PAPER, MULTICOPY A4	ream	50	50	50	150	26,988.00	50	50	50	150	26,988.00	50	50	50	150	26,988.00	50	50	50	150	26,988.00	600	179.92	107,952.00
149	44111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	0	0	100	100	21,112.00	100	100	100	300	63,236.00	100	200	200	500	105,560.00	100	200	200	500	105,560.00	1400	211.12	295,568

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
154	1411131-RE-B01	RECORD BOOK, 300 PAGES	book	36	36	36	108	7,862.40	36	36	36	108	7,862.40	36	36	36	108	7,862.40	36	36	36	108	7,862.40	432	72.80	31,449.60	
155	1411151-RE-B02	RECORD BOOK, 500 PAGES	book	36	36	36	108	11,344.32	36	36	36	108	11,344.32	36	36	36	108	11,344.32	36	36	36	108	11,344.32	432	105.04	45,377.28	
156	1411170-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	50	50	50	150	4,368.00	50	50	50	150	4,368.00	50	50	50	150	4,368.00	50	50	50	150	4,368.00	600	29.12	17,472.00	
157	1411170-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	100	100	100	300	30,264.00	100	100	100	300	30,264.00	100	100	100	300	30,264.00	100	100	100	300	30,264.00	1200	100.88	121,056.00	
PERFUMES OR COLOGNES OR FRAGRANCES																											
158	53131626-HS-S01	HAND SANITIZER	bottle	150	150	150	450	29,312.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	450	87.36	39,312.00	
PESTICIDES OR PEST REPELLENTS																											
159	10191509-IN-A01	INSECTICIDE	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	257.92	0.00	
PRINTED PUBLICATIONS																											
160	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	24	0	0	24	893.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24	37.21	893.04	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	44103109-BP-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	6	6	6	18	125,049.60	6	6	6	18	125,049.60	6	6	6	18	125,049.60	6	6	6	18	125,049.60	72	6,947.20	500,198.40	
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00	
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,176.32	0.00	
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00	
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00	
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	231.90	0.00	
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00	
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00	
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	242.20	0.00	
10	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00	
11	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00	
12	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00	
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00	
14	44103105-HP-B17	INK CARTRIDGE, HP C0640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00	
15	44103105-HP-T17	INK CARTRIDGE, HP C0643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00	
16	44103105-HP-C40	INK CARTRIDGE, HP C0972AA (HP920X), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
17	44103105-HP-M40	INK CARTRIDGE, HP C0973AA (HP920X), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
18	44103105-HP-Y40	INK CARTRIDGE, HP C0974AA (HP920X), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
19	44103105-HP-B40	INK CARTRIDGE, HP C0975AA (HP920X), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00	
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00	
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00	
22	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.90	0.00	
23	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP62), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00	
24	44103105-HP-M43	INK CARTRIDGE, HP CN954AA (HP950X), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00	
25	44103105-HP-C43	INK CARTRIDGE, HP CN946AA (HP951X), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00	
26	44103105-HP-M43	INK CARTRIDGE, HP CN947AA (HP951X), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00	
27	44103105-HP-Y43	INK CARTRIDGE, HP CN948AA (HP951X), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00	
28	44103105-HP-B30	INK CARTRIDGE, HP CN992AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00	
29	44103105-HP-T30	INK CARTRIDGE, HP CN993AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00	
30	44103105-HP-B32	INK CARTRIDGE, HP C2107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00	
31	44103105-HP-T32	INK CARTRIDGE, HP C2108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00	
32	44103105-HP-B42	INK CARTRIDGE, HP C2121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00	
33	44103105-HP-C33	INK CARTRIDGE, HP C2122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00	
34	44103105-HP-M33	INK CARTRIDGE, HP C2123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00	
35	44103105-HP-Y33	INK CARTRIDGE, HP C2124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00	
36	44103105-HP-T43	INK CARTRIDGE, HP F6V21AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00	
37	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00	

		Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
38	44103105-HP-C30	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
39	44103105-HP-M50	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
40	44103105-HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
41	44103105-HP-B50	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
42	44103105-HP-C48	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
43	44103105-HP-M48	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
44	44103105-HP-Y48	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
45	44103105-HP-B48	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
46	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
47	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
48	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
49	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
50	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
51	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
52	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (5015066)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
53	44103109-BP-C06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
54	44103103-BP-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
55	44103103-BP-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,062.40	0.00
56	44103103-BP-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	5	5	10	55,754.40	5	5	5	15	83,631.60	5	5	5	15	83,631.60	5	5	5	15	83,631.60	50	306,649.20	0.00
57	44103103-BP-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
58	44103103-BP-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
59	44103103-BP-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
60	44103103-BP-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
61	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
62	44103103-HP-B12	TONER CARTRIDGE, HP CE435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
63	44103103-HP-B14	TONER CARTRIDGE, HP CE540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
64	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,942.00	0.00
65	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.82	0.00
66	44103103-HP-B27	TONER CARTRIDGE, HP CE285A (HPB5A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	0.00
67	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00
68	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
69	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
70	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
71	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
72	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,063.60	0.00
73	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
74	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,063.60	0.00
75	44103103-HP-B25	TONER CARTRIDGE, HP CE330A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00
76	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,796.00	0.00
77	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
78	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00
79	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
80	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00
81	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
82	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
83	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
84	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00
85	44103103-MK-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
86 44103103-HP-B52 TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	0.00
87 44103103-HP-B53 TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
88 44103103-HP-B55 TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00
89 44103103-HP-B51 TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00
90 44103103-HP-B56 TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00
91 44103103-HP-B57 TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00
92 44103103-HP-B51 TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
93 44103103-HP-B58 TONER CARTRIDGE, HP CF287A (HP87), Black	cart	12	12	12	36	353,808.00	12	12	12	36	353,808.00	12	12	12	36	353,808.00	12	12	12	36	353,808.00	144	9,828.00	1,415,232.00
94 44103103-HP-B52 TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,728.00	0.00
95 44103103-HP-B60 TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
96 44103103-HP-C60 TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
97 44103103-HP-Y60 TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
98 44103103-HP-M60 TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
99 44103103-HP-B61 TONER CARTRIDGE, HP CF360A (HP30A), Black LaserJet	cart	6	6	6	18	126,547.20	6	6	6	18	126,547.20	6	6	6	18	126,547.20	6	6	6	18	126,547.20	72	7,030.40	506,188.80
100 44103103-HP-C61 TONER CARTRIDGE, HP CF361A (HP30A), Cyan LaserJet	cart	6	6	6	18	138,652.00	5	5	5	15	132,210.00	6	6	6	18	158,652.00	5	5	5	15	132,210.00	66	8,814.00	582,724.00
101 44103103-HP-Y61 TONER CARTRIDGE, HP CF362A (HP30A), Yellow LaserJet	cart	6	6	6	18	158,652.00	6	6	6	18	158,652.00	6	6	6	18	158,652.00	6	6	6	18	158,652.00	72	8,814.00	634,608.00
102 44103103-HP-M61 TONER CARTRIDGE, HP CF363A (HP30A), Magenta LaserJet	cart	6	6	6	18	158,652.00	6	6	6	18	158,652.00	6	6	6	18	158,652.00	6	6	6	18	158,652.00	72	8,814.00	634,608.00
103 44103103-HP-B62 TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	6	6	12	37,190.40	6	6	0	12	37,190.40	6	6	0	12	37,190.40	36	3,099.20	111,571.20
104 44103103-HP-C62 TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	6	6	12	43,929.60	6	6	0	12	43,929.60	6	6	0	12	43,929.60	36	3,660.80	131,788.80
105 44103103-HP-Y62 TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	6	6	12	43,929.60	6	6	0	12	43,929.60	6	6	0	12	43,929.60	36	3,660.80	131,788.80
106 44103103-HP-M62 TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	6	6	12	43,929.60	6	6	0	12	43,929.60	6	6	0	12	43,929.60	36	3,660.80	131,788.80
107 44103103-HP-B63 TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00
108 44103103-HP-B54 TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,988.40	0.00
109 44103103-HP-C63 TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
110 44103103-HP-C54 TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00
111 44103103-HP-Y63 TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.00	0.00
112 44103103-HP-Y54 TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
113 44103103-HP-M63 TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
114 44103103-HP-M54 TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
115 44103103-HP-B34 TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00
116 44103103-HP-B48 TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00
SOFTWARE																								
1 43231513-SFT-001 Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2 43232002-SFT-002 Finance, accounting and enterprise resource planning (ERP) software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3 43232004-SFT-003 Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4 43232107-SFT-004 Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5 43232202-SFT-005 Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6 43232304-SFT-006 Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7 43232402-SFT-007 Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8 43232505-SFT-008 Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9 43232603-SFT-009 Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10 43233501-SFT-016 Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
11 43232701-SFT-010 Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12 43232802-SFT-011 Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13 43232905-SFT-012 Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14 43233004-SFT-013 Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15 43233205-SFT-014 Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16 43233405-SFT-015 Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	80141505-TS-001	BALLPEN	piece	100	100	100	300	0.00	100	100	100	300	0.00	100	100	100	300	0.00	100	100	100	300	0.00	1200	0.00		0.00
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	6	6	6	18	0.00	6	6	6	18	0.00	6	6	6	18	0.00	6	6	6	18	0.00	72	0.00		0.00
3	80141505-TS-003	LAMINATING FILM	pack	24	0	0	24	0.00	24	0	0	24	0.00	24	0	0	24	0.00	24	0	0	24	0.00	96	0.00		0.00
4	80141505-TS-004	STICKER PAPER	pack	12	12	12	36	0.00	12	12	12	36	0.00	12	12	12	36	0.00	12	12	12	36	0.00	144	0.00		0.00
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	36	36	36	108	0.00	36	36	36	108	0.00	36	36	36	108	0.00	36	36	36	108	0.00	432	0.00		0.00
6	80141505-TS-006	PHOTO PAPER	pack	12	12	12	36	0.00	12	12	12	36	0.00	12	12	12	36	0.00	12	12	12	36	0.00	144	0.00		0.00
7	80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
8	80141505-TS-008	CERTIFICATE FRAME	piece	24	24	24	72	0.00	24	24	24	72	0.00	24	24	24	72	0.00	24	24	24	72	0.00	288	0.00		0.00
9	80141505-TS-009	CERTIFICATE HOLDER	piece	24	24	24	72	0.00	24	24	24	72	0.00	24	24	24	72	0.00	24	24	24	72	0.00	288	0.00		0.00
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	36	36	36	108	0.00	36	36	36	108	0.00	36	36	36	108	0.00	36	36	36	108	0.00	432	0.00		0.00
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	3	0	0	3	0.00	3	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	0.00		0.00
12	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
13	80141505-TS-013	WHITE BOARD	piece	4	0	0	4	0.00	4	0	0	4	0.00	4	0	0	4	0.00	4	0	0	4	0.00	16	0.00		0.00
14	80141505-TS-014	MICROPHONE	unit	12	0	0	12	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	0.00		0.00
15	80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
16	80141505-TS-016	DESHWASHING LIQUID	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
17	80141505-TS-017	PLASTIC FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
18	80141505-TS-018	STEEL FILING CABINET	piece	120	0	0	120	0.00	120	0	0	120	0.00	120	0	0	120	0.00	120	0	0	120	0.00	480	0.00		0.00
19	80141505-TS-019	VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
20	80141505-TS-020	EXTENSION CORD	piece	12	0	0	12	0.00	12	0	0	12	0.00	12	0	0	12	0.00	12	0	0	12	0.00	48	0.00		0.00
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
22	80141505-TS-022	COLORS PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
23	80141505-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
24	80141505-TS-024	PUSH PEN	pack	24	0	0	24	0.00	24	0	0	24	0.00	24	0	0	24	0.00	24	0	0	24	0.00	96	0.00		0.00
25	80141505-TS-025	DOOR MAT	piece	36	36	36	108	0.00	36	36	36	108	0.00	36	36	36	108	0.00	36	36	36	108	0.00	432	0.00		0.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	36	36	36	108	0.00	36	36	36	108	0.00	36	36	36	108	0.00	36	36	36	108	0.00	432	0.00		0.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	12	12	12	36	0.00	12	12	12	36	0.00	12	12	12	36	0.00	12	12	12	36	0.00	144	0.00		0.00
28	80141505-TS-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
30	80141505-TS-030	OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
33	80141505-TS-033	PAIDLOCK	piece	12	12	12	36	0.00	12	12	12	36	0.00	12	12	12	36	0.00	12	12	12	36	0.00	144	0.00		0.00
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
37	80141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	100	100	100	300	0.00	100	100	100	300	0.00	100	100	100	300	0.00	100	100	100	300	0.00	1200	0.00		0.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00		0.00
40	80141505-TS-040	WATER DISPENSER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
41	80141505-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
42	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
44	80141505-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
46	80141505-TS-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00
47	80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00		0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
48	80141505-TS-048	STEEL RACK	set	24	0	0	24	0.00	24	0	0	24	0.00	24	0	0	24	0.00	24	0	0	24	0.00	96	0.00	0.00
49	80141505-TS-049	LAMINATING MACHINE	unit	4	0	0	4	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	0.00	0.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

A. TOTAL	P	19,971,208.70
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)	P	1,997,120.87
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)	P	-
D. GRAND TOTAL (A + B+ C)	P	21,968,329.57
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:		

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


SHARMAINE B. SORIANO
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


HENTILZA L. DARACAN / HENTILZA L. DARACAN
Accountant / Budget Officer

Approved by:


RONALD F. WATSON
Head of Office / Agency

Date Prepared: January 12, 2023